

**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL**  
**2009-2010 APPLICATION FOR LEASE PAYMENT ASSISTANCE FOR CLASSROOM FACILITIES**  
*Application Deadline: June 19, 2009*



*\*A separate application MUST be completed for each facility for which a lease exists, and lease payment assistance is being requested.*

New Mexico state law provides that the Public School Capital Outlay Council (PSCOC) may approve applications for the purpose of making lease payments for classroom facilities, including facilities leased by charter schools. The amount of a grant to a school district shall not exceed:

- (a) the actual annual lease payments owed for leasing *classroom space* for schools, including charter schools, in the district; or
- (b) seven hundred dollars (\$700) adjusted by the CPI and multiplied by the full time equivalent enrollment (MEM).

**INSTRUCTIONS:**

- 1) Attach a complete and signed copy of the current or proposed new lease(s) for the 2009-2010 school year (07/01/09-06/30/10) with the application.
- 2) Applications for lease assistance for locally chartered charter schools shall be made on behalf of charter schools by the school district, signed by the district superintendent. In the event the school district fails to submit or sign an application on behalf of a charter school, the charter may submit its application directly to the Public School Facilities Authority (PSFA).
- 3) A grant received for the lease payments of a charter school may be used by that charter school as a state match necessary to obtain federal grants pursuant to the federal No Child Left Behind Act of 2001, provided that;
  - (a) federal funds shall be used to supplement lease payments provided by the state; under no circumstances may federal funds be used to supplant payments provided by the state;
  - (b) federal match will be contingent upon an amount received through state funds;

**Mail completed application to:**

Public School Facilities Authority  
 2019 Galisteo, Suite B-1  
 Santa Fe, New Mexico 87505

**For questions please contact Gerald Pertner**

Phone 505-988-5989  
 Fax: 505-988-5933  
 E-mail: [gpertner@nmpsfa.org](mailto:gpertner@nmpsfa.org)

**- PLEASE PROVIDE THE FOLLOWING INFORMATION -**

Facility Name: Alvarez Farms

---

Physical Address: (as indicated in lease) \_\_\_\_\_  
1049 Mercantile, La Union, NM 88021

Mailing Address: \_\_\_\_\_  
same as above

Contact Person: Ramon Alvarez

Title: Owner

Phone: 575-874-3170

Fax: \_\_\_\_\_

Charter School: (yes) \_\_\_\_\_ (no) x

State Chartered: (yes) \_\_\_\_\_ (no) x

In Public Building: (yes) \_\_\_\_\_ (no) x

Grade Level(s): 9th - 12th

Number of Permanent Classrooms: 1

Number of Portable Classrooms: n/a

Enrollment Capacity: 30

School Acreage: n/a

Provide an explanation of the need for additional space, if anticipated.

Please see attachment

If space is available in an existing school district building, explain why the space does not meet the programmatic needs of the school.

If a charter school, indicate whether or not the charter school is included in the districts current facilities master plan. If not provide the anticipated date of inclusion or if state chartered development of own plan.

If a charter school, briefly describe the long range plan for transitioning to public space by 2015. If charter school is currently in a public building describe the facility.(i.e. Old Armijo School House)

**- PLEASE ENTER DATA BELOW -**

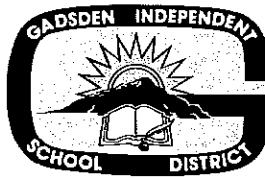
<b>1. Total square footage of leased <i>classroom space</i>:</b>	approx. 15,460
<b>2. Direct administration space</b> (not to exceed 150 net square feet plus 1.5 square feet multiplied by MEM, (150+(1.5 x MEM)):	approx. 2,040
<b>3. Other or remaining administrative space leased:</b>	0
<b>4. Total square footage of leased space</b> (add Lines #1, #2, and #3):	approx. 17,500
<b>5. Student membership/enrollment</b> (1st year charter schools enter the estimated full time equivalent enrollment (MEM). All others enter the average of the 80th and 120th full time equivalent membership of the prior year as reported to the Public Education Department (PED):	25
<b>6. TOTAL annual lease payment:</b>	\$18,000.00
<b>7. Enter utilities, janitorial or maintenance <i>if</i> included in lease:</b>	0
<b>8. Subtract line #7 from line #6:</b>	\$18,000.00
<b>9. Maximum allowable lease reimbursement</b> (line #5 multiplied by \$700):	\$17,500.00
<b>10. TOTAL amount of funds requested</b> (enter the smaller of line #8 or #9):	\$17,500.00

\_\_\_\_\_  
School Board President or Charter Administrator      Date

\_\_\_\_\_  
School District Superintendent      Date

*Signatures certify that, to the best of their knowledge, the information contained in the application herein is complete and accurate*

**Selma R. Nevarez**  
Director of Special Education  
(505) 882-6221  
(505) 882-6280 Fax



**Cynthia Nava**  
Superintendent  
P.O. Drawer 70  
Anthony, NM 88021  
(505) 882-6200

May 28, 2009

Gerald Pertner  
Public Schools Facilities Authority  
2019 Galisteo Suite B1  
Santa Fe, New Mexico 87505

Mr. Pertner,

The request for additional space for the special education program is as follows:

- a) The need for additional space is to provide job training skills for special education students within the Gadsden ISD district.
- b) There is no space available within the school district building for this job training program for our special education students.

If you have any questions please call me at 575-882-6221.

Sincerely,

Selma R. Nevarez  
Director of Special Education